



## ***Guelph Soccer***

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POSITION TITLE: Skill Development Coordinator

REPORTS TO: Technical Director

POSITION TYPE: Part-time (20 hours/week)

COMPENSATION: \$20-23/hour

### **Job Overview**

The Skill Development Coach will be primarily responsible for the following programs: one-on-one training, small group training sessions, Junior Gryphon Soccer School, recreational Futsal and All Star. The successful candidate will have experience leading programs effectively by creating a fun, safe, and inclusive environment for all players. The SDC will promote an environment that fosters learning for all participants.

### **Job Duties & Responsibilities**

#### **On Field**

- Lead sessions in accordance with Guelph Soccer development objectives and curriculum.
- Lead and mentor a team of supporting coaches (Skills Instructors) to ensure that a high standard of programming is delivered.
- Work alongside team head coaches or age group lead coaches to deliver high-quality training sessions within the rep development program.
- Deliver exceptional customer service to all participants.
- Ensure on-site safety of participants.
- Ensure that players have the best possible training and playing experiences.
- Attend coach development sessions as scheduled by Guelph Soccer Technical Director.

#### **In Office**

- Create session plans using our online session planning platform.
- Deliver exceptional customer service (conduct and communication) to all participants when necessary.
- Work cooperatively with other club officials, and any other volunteers.
- Conduct ongoing player feedback and parent communication.
- Complete a yearly development plan in collaboration with the Technical Director.
- Complete a program report at the conclusion of every program.
- Attend by-weekly meetings with the Technical Director.

**Experience and Qualifications:**

- Minimum Learn to Train/C License and above is preferred (or action plan to obtain licenses) - 3 years coaching experience at a Grassroots level and Soccer For Life level is preferred.
- Experience leading and developing programming is preferred.
- Strong playing background to demonstrate techniques is strongly preferred.
- Experience supervising part time staff
- Strong interpersonal and communication skills.
- Experience developing and working with an annual periodization plan
- Strong management and leadership skills.
- Growth mindset and willingness to learn.
- Computer Proficiency.
- Police Check (Police Vulnerable Sector Check) required.

**Role Summary and Expectations:**

- Be available to work throughout weekend dates (throughout regularly scheduled programming dates).
- This position will consist of 20 hours per week of on-field coaching.
- Successful candidates are expected to wear a Guelph Soccer training uniform to all sessions.

