



Guelph Soccer

160 Southgate Dr. Unit #2
Guelph, Ontario N1G 4P5
Phone: 519-824-2199
www.guelphsoccer.ca

Position Title: Program Supervisor, Neighbourhood Program

Position Status: Full Time (Seasonal)

Reports To: Technical Director

Compensation: \$16.50/hour

Hours of work: 30-35 hours a week

Approximate hours: 12:30-8pm (Monday-Thursday)

Start date: May 15th, 2023

Job Overview

The Program Supervisor is a full-time seasonal position at Guelph Soccer funded by Canada Summer Jobs. This role is a key member of our team and will be integral to executing our summer programs. The role is responsible for leading and supervising on field seasonal part time staff that support our programs.

Job Duties & Responsibilities

- Lead and supervisor part time on-field staff.
- Assist with onboarding and training on-field staff.
- Assist with staff scheduling and provide on field coverage.
- Follow a session plan in accordance with Long Term Player Development and Club based curriculum.
- Act as an ambassador for the organization, handling any questions or conflicts that may arise on field.
- Provides excellent customer service to coaches, parents, and players.
- Ensure on-site safety of participants.
- Provide administrative support to the Technical Director and all other staff when necessary.

Require Skills and Experience

- High school diploma or equivalent.
- Ability to work evenings, weekends, and some holidays required.
- Knowledge of soccer or sport leagues.
- Valid driver's license.
- Access to a vehicle.
- Experience supervising staff would be considered an asset.

